

**MINUTES OF THE PRE-BID MEETING FOR RECRUITMENT OF CONSULTING SERVICES FOR “FORMULATION OF GIS-BASED MASTER PLAN FOR SIX (6) TOWNS IN MEGHALAYA” (IN 2 PACKAGES) UNDER ATAL MISSION FOR REJUVENATION AND URBAN TRANSFORMATION (AMRUT) 2.0**

**Members Representing State Government:**

1. Shri. P. Kr. Boro, Director Urban Affairs, Meghalaya, Shillong.
2. Shri. K. Kharumnuid, Additional Director, Directorate of Urban Affairs & Mission Director, Swacch Bharat Mission (Urban).
3. Shri. R. Sohkhlet, Joint Director (Technical), Directorate of Urban Affairs, Meghalaya, Shillong.
4. Shri B.R.M. Lyngdoh, Joint Director(Planning), Directorate of Urban Affairs. Meghalaya, Shillong.
5. Shri. M. Kharkongor, District Urban Planner, Khasi Hills, Shillong.
6. Smti Shimda Fancon, Assistant Urban Planner, Directorate of Urban Affairs. Meghalaya, Shillong

**Members representing from the firms/Consultants:**

1. Shri. Harshit Chaudhary, Manager (BD), Chaitanya Projects Consultancy(P) Ltd
2. Shri. D. Chetia, Senior Manager (IT) HUDCO, DOS, Guwahati Regional Office
3. Shri. A. P. Tiwari, General Manager, HUDCO, Guwahati Regional Office
4. Shri. S. Medhi, Manager (Fin), HUDCO
5. Shri. Anthony Mawrie, Manager (Sales), Stesalit Systems Limited
6. Shri. Sanjoy Ghosh, A. V. P. Consulting Services, Stesalit Systems Limited
7. Shri. Ratnadeep Dutta Roy, Senior Manager (B D), Ecometrix Consultants Pvt. Ltd

**Representative Presents via VC:**

1. Azure Cloud Service Pvt. Ltd.
2. Aakar Abhinav
3. Mars Planning & Energy Services
4. HUDCO, Guwahati Regional Office

The Director welcomed the members present and he then asked the District Urban Planner, Khasi Hills to give a brief about the project and project background. Clarifications on the issues raised by the Consultants in advance were discussed and after a threadbare discussion, a final summary of the queries and response is given below.

S. No.	RFP Clause No. & Page No.	Content of RFP	Queries/Clarifications/Suggestions	Clarification from Department
<b>1. NAME OF FIRM: M/s Stesalit Systems Limited</b>				
1.	Clause No. 6.4 of ITC, Page 22	<p>Specific experience of the Consulting Firm relevant to the assignment/job:</p> <p>Sub-criteria – 20 marks</p> <p>Experience and capabilities of the consulting firm Experience in consultancy services in similar assignments of five major projects Completed – 8 Marks</p> <p>Experience in consultancy services of at least two Hilly Areas – 2 Marks</p> <p>Experience in formulation using GIS database – 5 marks</p> <p>Experience in formulation using Drone/UAV Technology – 5 marks</p>	<p>Kindly revise the marking as per the following clause:</p> <p>Sub-criteria – 40 marks</p> <p>Experience and capabilities of the consulting firm Experience in consultancy services in similar assignments of five major projects Completed – 10 Marks</p> <p>Experience in Preparation of GIS Based Master Plans; 2 marks for Each Completed Project – 20 Marks</p> <p>Experience in consultancy services of at least two Hilly Areas– 2 marks</p> <p>Experience in formulation using GIS database – 4 marks</p> <p>Experience in formulation of Master/Development Plan using Drone/UAV Technology (completed at least till state submission) – 4 marks</p>	Matter will be examined and corrigendum will be issued, if any.
2.	Clause No. 2 of ITC, Page No. 21	Adequacy of the proposed work plan in response to ToR – 15 Marks	Adequacy of the proposed work plan in response to ToR – 15 Marks	

		a. Understanding the TOR	a. Understanding the TOR	
		b. Methodology suggested	b. Methodology suggested	
		c. Adequacy of the proposed work plan	c. Adequacy of the proposed work plan	
3.	Clause No. 3 of ITC, Page No. 21	Qualification and experience of the Key Professional staff for the assignment: 65 Marks	Kindly revise the clause as follows:	
			Qualification and experience of the Key Professional staff for the assignment: -45 Marks	
		a. Urban Planner (Team Leader) – 15	a. Urban Planner (Team Leader) – 15	
		b. GIS Expert – 10	b. GIS Expert – 6	
		c. Environmental Planner – 10	c. Environmental Planner – 6	
			d. Transport Planner – 6	
			e. Disaster Management Expert – 6	
	f. Local Planner /Engineer/Architect etc. 6			
4.	Clause No. 6.4, Page 22	GIS Expert	GIS Expert	Matter will be examined and corrigendum will be issued, if any.
		Qualifications: M. Tech in Geo-Informatics with 10 years' experience	Kindly revise the Qualification as follows:	
			Qualifications: M. Tech in Geo-Informatics/ Post graduate in Geo-Informatics/GIS/ Remote Sensing with 10 years' experience	
5.	Clause No: 6.9, Page 23	The Consultant who has bid the lowest amount (L1) will be invited for discussions/ clarifications for the purpose of signing a Contract Agreement.	Kindly revised the clause as follows:  The selection will be based on QCBS (Quantity Cost based selection) in the ratio of 80:20 where 80 weightage is for technical score and 20 weightage is for financial score of the bidder	Matter will be examined and corrigendum will be issued if any.
6.	Clause No: 1.7, Page no. 48	Authority of Lead Partner: In case the Consultant consists of a joint venture/consortium/ association of more than one	Kindly revise the clause as follows: No JV or Consortium should be allowed.	As Per RFP

		entity, the Members hereby authorize the entity specified (Lead Consultant) in the SC to act on their behalf in exercising all the Consultant's rights and obligations towards the "Employer" under this Contract, including without limitation the receiving of instructions and payments from the "Employer".		
7.		Financial	Financial bids of agencies quoting at more than 20% discount to the budgeted cost will be rejected	No comments
<b>2. NAME OF FIRM: M/s HUDCO, Guwahati Regional Office</b>				
1.	Clause No. 5 of ToR, Page 12	5 SUPPORT BY CONSULTANT AFTER APPROVAL OF DRAFT MASTER PLAN After approval of Draft Master Plan, the Consultant will provide support for one year from the date of approval of Draft Master Plan for the plan approval process, workshops, discussions and making presentations to various agencies/ departments, incorporating modifications if any, as and when required by the Employer.	A tentative number of workshop, discussions, presentations etc. need to be mentioned for a realistic assessment of the bid offer by the consultant since it is mentioned in the RFP that " No separate TA/ DA would be payable in additions to Consultancy Fee.	No exact numbers of workshops/ presentation can be ascertained at this time.
2.	Clause No. 7(iii) of ToR, Page 12	7 (iii) The data collected and the research results of the Consultancy shall not be divulged to other agencies or anyone else without the explicit approval of the Department/Directorate of Urban Affairs, Meghalaya.	The extensive survey work required for the project need to be outsourced and the same may require to be permitted. Adequate safeguards for data security may be adopted including signing of non- disclosure agreement to enable the same.	Matter may be agreed, provided that a tripartite agreement is to be signed.
3.	Clause No. 2 of ITC, page 15 & Clause No. 6.5 of ITC, page 20	2 Method of Selection "Selection will be done on basis of 2-stage process. In the 1st stage, Technical Proposals submitted by interested Consultants in prescribed format will be evaluated by CERC and will be considered for the 2nd stage. In the second stage, Financial Proposals of those Consultants who have a technical score of 80% and above will be opened. The Consultant with the L1 bid will be called for further discussions to sign a Contract Agreement, on recommendations of the CERC"  6.5 The minimum technical score required to qualify is: 70 %	"In the second stage , Financial Proposals of those Consultants who have a technical score of 80 % and above will be opened." Whereas, it also mentions ( Sectlons 6.5 ) " The mlnlum technical score required to qualify Is : 70 %". The technical score for qualification needs to be clarified.	Matter will be examined and corrigendum will be issued, if any.

4.	Clause No. 6.2 (l) of ITC, page 19	1. Illustrative list of "Similar Assignments":	Similar / relevant projects as listed In the RFP may also include Slum Free City Plan & Housing for All Plan of Action Plan which are essentially spatial & socio- economic plans formulated in GIS platform and is relevant as a component of Master Plan.	As Per RFP
5.	Clause No. 10 (iv) of ITC, page 22	10 (iv) The successful bidder will have to provide a Performance Guarantee for 5% of the Consultancy fee at the time of signing the Contract Agreement as per the following details	The Deptt. of Urban Affairs, Govt. Of Meghalaya may consider only penal charge as mentioned and waiver of Performance Guarantee for HUDCO, a Central Govt. CPSE.	As Per RFP
6.	Clause No. 10 (i) of ITC, page 21	10 (i) No separate TA/DA would be payable in addition to Consultancy fee.	The RFP mentions a separate TA/ DA to be paid. The component of item 5E Reimbursable per activity may kindly be elaborated.	As Per RFP
7.	Annexure 5F, Page 41		Similarly, for Miscellaneous Expenses which communication costs ( telegram & telephone etc.) which is difficult to quantify and needs clarity.	Matter will be examined and corrigendum will be issued, if any.
8.	Clause No. 6.2 of ITC, page 18	The Successful Consultant should employ local planners/ engineers / architects / GIS experts and any other technical or office assistance during the execution of the contract. The employment contracts should be submitted before the submission of the inception report.	The specific requirement for recruitment may be elaborated since the Consultant may have required staff from the local office and / recruitment may be specific to the requirement as per the stages of work.	As Per RFP
9.			HUDCO requests for quoting of lump sum fees + GST based on AMRUT rates as has been mentioned in the guidelines of MoHUA as quantification of employee costs shall be based on CTC of each employee deputed for the project.	As Per RFP
10.	Annexure 4J(B) , Page 34		Detail expected in the table : " Completion & Submission of Reports " as the same with time schedule has already been mentioned	Firm may comply to the same time schedule or may propose from their end but not exceeding

				as part of the Deliverable and Time/ Payment Schedule in the RFP.	the prescribed time schedule in the RFP.
11.	Clause No. 6.4 of ITC, page 20	<b>Key Professionals</b>	<b>Qualifications</b>	The Qualification of the team leader may also consider " post graduate in urban planning " as most planning school offer degree as master In urban planning. The same needs to be considered.	Matter will be examined and corrigendum will be issued, if any.
		Team Leader:	Post Graduate in Urban and Regional Planning with 15 years' of experience.		
12.	Clause No. 6.4 of ITC, page 20	<b>Key Professionals</b>	<b>Qualifications</b>	Govt. of Meghalaya may consider Environmental Engineering degree for choice of environment expert ( Not limited to Environmental planning ).	As Per RFP
		Environmental Planner"	Post Graduate Environmental Planning with 10 years' experience		
13.	Clause No. 6.4 of ITC, page 20	Disaster Management Expert	Post Graduate in Disaster Management or any related discipline with minimum experience of 7 years	May consider architects / engineers with experience in disaster management projects for Disaster Management Expert. The Deptt. of Urban Affairs, Govt. of Meghalaya may not limit the same to post graduate degree In Disaster Management or any related discipline).	As Per RFP
14.	Annexure 4I , Page 33			May kindly consider the "Reports Due" component as mentioned in the Time Schedule of Key Professionals for clarification.	As Per RFP
15.	Clause No. 6.2 of ITC, page 19			Information on support staff has been mentioned but it has not been included in the Technical Evaluation score card. The Deptt. of Urban Affairs may Indicate the professional background of support staff expected.	As Per RFP
16.				HUDCO requests for waiver of power of attorney of/as authorized representative. HUDCO being a CPSE, the authorization will be done by the Departmental Head or any officer of the rank of Executive Director.	Accepted for PSUs
17.	Clause No. 3 of ToR, page 11	Deliverables and Time/Payment Schedule		HUDCO also requests for a reduction in the number of hard copies of report including revised reports which may be limited to 3 hard	As Per RFP

			copies in each stage. The hard copies for Draft Master Plan ( revised report with suggestions & feedback of Urban Affairs Deptt.) & Final Master Plan may remain unchanged.	
<b>3. NAME OF FIRM: M/s Aarvee Associates-Not present</b>				
1.	Clause No. 1(ii) of ITC, page 14	1.INTRODUCTION ii) Separate proposals are to be submitted for technical and financial bids for each package.	As Per RFP conditions Separate proposals will be submitted for each package with a single set of CVs at a bidding stage. However, If the single consultant is L1 bidder for both packages they can show a qualified better team at the agreement stage. Hence, allow to bid with single team for both the packages. Kindly Consider.	As Per RFP
2.	Clause No. 2.2 of ToR, page 8	2.2 Spatial Attribute Data Collection & Vetting of Base Maps:	As per Design & Standards document, prescribed by MoHUA under section “ 4.5 Development of Integrated Mobile Application: As AMRUT 2.0 envisages the Sub-Scheme will also be paperless and all above deliverables will be primarily met on robust technology platform. In this endeavor, an Integrated Mobile Application for Vetting and Attribute Data collection to incorporate inputs from Satellite Imagery and Drone Technology in accordance with the Design & Standards documents mentioned at para 4.1 and primary data collection for Master Plan Formulation in an integrated manner, will be developed in coordination with Indian Institute of Remote Sensing (IIRS), Department of Space (DoS), Dehradun. Capacity Building in this regard will be provided by IIRS. A Committee will be constituted to look after the development and functioning of the Mobile App.”	As per instruction from the Ministry, the application will be develop by the Indian Institute of Remote Sensing (IIRS) and will be shared with the State Govt.

3.	Clause No. 2.2 of ToR, page 8	2.2 Spatial Attribute Data Collection & Vetting of Base Maps:		In general practice, base map preparation involves preparation and Updation of revenue / cadastral boundaries using village maps for the revenue records and incorporation of approved layouts to record the road network and residential use. Since, the financial quote depends on these activities and the quantum of work involved. Kindly clarify with the details and confirm.	As per RFP
4.	Clause No. 2.3 of ToR, page 8	2.3 In this endeavor, an 'Integrated Mobile Application' for Vetting and Attribute Data collection to incorporate inputs from UAV/Drone Technology in accordance with the Design & Standards document shall be used.		Since, as per guidelines, the 'Integrated Mobile Application' will be developed by IIRS. Clarify that a mobile application will be provided to consultants. Kindly confirm.	Yes
5.	Clause No. 6.4, Page 22	Key Professionals	Qualifications	Postgraduate in Urban and Regional Planning with 15 years' of experience. ITPI membership will be considered as equivalent PG qualification.	Matter will be examined and corrigendum will be issued, if any.
		Team Leader/ Urban Planner	Post Graduate in Urban and Regional Planning with 15 years' of experience.		
		Disaster Management Expert	Post Graduate in Disaster Management or any related discipline with minimum experience of 7 years		
6.	Clause No.2 of ToR, Page 8	2.4 Urban Database Creation: Sector-wise data collection and data analysis report of 25 socio-economic and physical aspects is to be done by the Consultant. An indicative format is provided in the Design & Standards. In addition, primary surveys such as land use survey, traffic & transport survey, household surveys, etc. are required to be undertaken.		Traffic and transportation survey includes various surveys based on the network pattern of the towns such as Origin & destination, the network pattern of the towns such as Origin & destination, Volume count, Speed and delay etc., Survey cost depends on the no. of locations identified for survey and 12/24hrs duration. Hence, kindly share minimum and maximum requirement of the same to arrive at a competitive cost.	As per RFP



7.	Data Sheet, Page 2	Date of Pre-bid meeting (Hybrid Mode)	07th January 2025 at 1:00 PM. Venue: O/o The Director, Urban Affairs, Lum Shyllong Building, Shillong, East Khasi Hills District, Meghalaya-793001	We understand that Pre bid will be conducted both in physical and Virtual mode since it has been mentioned in the RFP as Hybrid Mode. However, we request a meeting to allow for attending virtually. Kindly consider and confirm with a virtual link.	Link provided
8.	General	Does the above towns have already approved Master Plans and any other studies such as transportation studies, City Development Plans etc., if yes, kindly share the details of reports and maps with the consultants.			Same may be collected or downloaded from the office website.
<b>4. NAME OF FIRM: M/s Ecometrix Consultants Pvt. Ltd.</b>					
1.	Table Sl. No 1 given under the clause no 6.2 in page No 18 and 19 of the RFP document.	<b>proposal Criteria</b>	<b>evaluation/</b> 1 Specific experience of the consultant firm relevant to the assignment/ job-20 Sub-criteria Experience and capabilities of the consulting firm: • Experience in consultancy services in similar assignments of five major projects– 8 • Experience in consultancy services of at least two Hilly Areas– 2 • Experience in formulation using GIS database-5 • Experience in formulation using Drone/UAV Technology -5	As the Hilly area is not defined in the RFP. We understand that, the North East region is considered as hilly area. Kindly clarify. We also request you to kindly modify the clause as below; Specific experience of the consultant firm relevant to the assignment/ job - 20 Sub-criteria Experience and capabilities of the consulting firm • Experience in consultancy services in similar assignments of five major projects– 8 • Experience in consultancy services of at least two Hilly Areas/ North East Region– 2 • Experience in formulation using GIS database-5 • Experience in formulation using Drone/ UAV Technology -5	Matter will be examined and corrigendum will be issued, if any.
2.	Table Sl. No 7 at page No 2 of the RFP	<b>Last date and time of Submission of bid: On or before 20th January 2025 at 3:30 PM</b>		As there is hard copy submission of proposal is the requirement and reaching in person or sending by courier will require significant duration. Again, all bidders shall be able to prepare the proposal only after publication of	Bid submission will be extended by 15 days after date of issue of Corrigendum.

			the pre-bid clarification. Considering the above, we request you to kindly extend the time period for submission of the proposal by at least 10 days.	
<b>5. NAME OF FIRM: Azure Cloud Services Pvt. Ltd.</b>				
1.	Data Sheet, Page No. 2	Date of Pre-bid meeting (Hybrid Mode): 07th January 2025 at 1:00 PM.	We request to share the virtual pre bid meeting link for larger participation across PAN India.	Link provided.
2.	Data Sheet, Page No. 2	Last date and time of Submission of bid: On or before 20th January 2025 at 3:30 PM	We request you to extend the bid submission date by at least 15 days from the publication of pre bid response.	Bid submission will be extended by 15 days after date of issue of Corrigendum.
3.	Data Sheet, Page No. 2	Tender Fee Rs. 5,000/- for each package Payable in the form of Demand Draft in favour of "Director, Urban Affairs Department, Meghalaya"	We request you to allow to bidders to pay the Tender Fee and EMD online via NEFT/RTGS too.	As per RFP
4.	Data Sheet, Page No. 2	Refundable: Rs. 2,00,000/- (Rupees Two Lakhs only) for each package, which shall be payable in the form of Demand Draft.		
5.	Scope of Work, Page No: 9	3.3 Creation of Base Map Data acquisition using Unmanned Aerial Vehicles (UAV)/Drone technology as per the "Design & Standards for Application of Drone / UAV Technology for Formulation of GIS-based Master Plans for Small and Medium Towns"	We kindly request to provide the specification of data to be captured from Unmanned Aerial Vehicles (UAV)/Drone) such spatial resolution and camera.	As per RFP
6.	Method of Selection, Page No.: 15	In the second stage, Financial Proposals of those Consultants who have a technical score of 80% and above will be opened.	Both the statements are contradictory. Please clarify.	Matter will be examined and corrigendum will be issued, if any.
7.	Clause 6.5, Page No.: 19	The minimum technical score required to qualify is: 70 %		
8.	Evaluation of Technical Proposals, Page No.: 19	Experience in formulation using GIS database - 5 Marks Experience in formulation using Drone / UAV Technology – 5 Mark	Please specify the number of projects to be proposed to get the full marks.	
9.	Clause 6.3, Page No.: 19	Experience in the similar region 10%	We presume that the experience of the resources in hilly region can suffice the requirement.	As per RFP
10.	4A. Technical Proposal Submission Form, Page No.: 24	CD containing editable copy (MS-Word) of Technical Proposal.	We presume that the submission of CD is not required. Kindly Confirm.	Other modes will also be accepted.

11.	6.4 Required experience of key professional, Page No.: 20	Team Leader / Urban Planner: Post Graduate in Urban and Regional Planning with 15 years of experience.	We request to also allow the resource with the qualification "Post Graduate in Planning with any specialization" with 15 years' of experience.	Matter will be examined and corrigendum will be issued, if any.
12.	6.4 Required experience of key professional, Page No.: 20	GIS Expert: M. Tech in Geo-informatics with 10 years' experience.	We request to also allow the resource with the qualification "M. Tech / M. Sc. in Geo-informatics with 10 years' experience.	
13.	6.9, Page No.: 20	The Consultant who has bid the lowest amount (L1) will be invited for discussions / clarifications for the purpose of signing a Contract Agreement.	We request to change the selection process from Lowest (L1) to QCBS (80:20).	
<b>6. NAME OF FIRM: AAKAR ABHINAV CONSULTANT PVT. LTD.</b>				
1.	Clause No. 6.4, Page 22	Specific experience of the consultant firm relevant to the assignment/ job Sub-criteria: Experience and capabilities of the consulting firm • Experience in consultancy services in similar assignments of five major projects – 8 marks • Experience in consultancy services of at least two Hilly Areas – 2 marks • Experience in formulation using GIS database – 5 marks • Experience in formulation using Drone/UAV Technology – 5 marks	Experience and capabilities of the consulting firm • Experience in consultancy services in similar assignments of five major projects – 8 marks • Experience in consultancy services of at least two Hilly Areas – 2 marks • Experience in formulation using GIS database – 10 marks Drone/UAV Technology is a latest technology being used since past 2-3 years, hence specific experience requirement using this technology is very restrictive. Therefore request to remove the criteria. Also the marks allotted to this criteria could be added to Experience in formulation using GIS database.	Matter will be examined and corrigendum will be issued, if any.
2.	Clause 6.4 , Page No.: 20	Local Planner / Engineer / Architect etc. – 10 marks	Local Planner / Engineer / Architect etc. – 10 marks Request to provide the experience & qualification requirement for the above key position.	
3.	Clause 6.4 , Page No.: 20	GIS Expert Qualification: - M. Tech in Geo-informatics with 10 years' experience.	GIS Expert Qualification: Graduate in Civil Engineering with Masters in Geo-informatics with 10 years' experience.	

<b>7. NAME OF FIRM: MARS PLANNING &amp; ENGINEERING SERVICES PVT. LTD.</b>				
1.	Data Sheet, Page 2 & 15	Data Sheet SI No 10 & 11 (Page 2) Tender fee Rs. 5000 & EMD Rs. 2,00,000.00 (Rupees Two Lakhs Only) shall be payable in the form of Demand Draft.	We request to allow paying both Tender fee & EMD via online mode as Bank Account details are provided in page no.15.	As per RFP
2.	Clause 6.4, Page 19 & 20	In marking criteria there are 6 professionals whereas in (clause 6.4 page 20) minimum required experience of proposed key professional staff are 5 Nos.	Please clarify on the exact numbers.	Matter will be examined and corrigendum will be issued, if any.
3.	Clause 6., Page 15 & 20	Method of Selection (Page 15) In the second stage, Financial Proposals of those Consultants who have a technical score of 80% and above will be opened. whereas in page 20 Clause 6.5 The minimum technical score required to qualify is: 70 %	Please clarify on the minimum technical score criteria.	
4.	Page 16	Proposals must be submitted not later than the following date and time: Date: 20th January 2025, Time: 3:30 PM (Local time)	We request you to kindly extend the bid due date by at least 15 days from the date of issuance of reply to Pre bid queries..	
<b>8. NAME OF FIRM: CHAITANYA PROJECTS CONSULTANCY(P) LTD.</b>				
1.	Clause 1,(i), Page 17	(i) In the case of Joint Venture (JV)/consortium between a town planning firm & GIS firm, the contractual agreement between them shall be furnished with a clear condition that they shall not abandon the project before its successful completion.	We kindly request clarification on the maximum number of Joint Venture (JV) partners permitted for this bid.	No such criteria has been provided in the RFP.
2.	Clause 6.2, Page 20	Specific experience of the consultant firm relevant to the assignment/ job	We request the Authority to please clarify whether the minimum eligibility criteria should be meet jointly by all the member of consortium, in case of JV/Consortium.	
3.	Clause 4, Page No. 13	Cumulative Time Period for Final Master Plan is 510 days plus processing time. * *Processing time is the time between submission of the stage report and issue of the minutes for	As per our understanding the total time of the assignment will be 18 months, Please Clarify.	Yes, a total of 18 months

		approval/modification of the same and would be about 30 days.		
<b>9. NAME OF FIRM: ALL INDIA INSTITUTE OF LOCAL SELF-GOVERNANCE (AILSG)-Not present</b>				
1.	Clause 6.4, Page No. 18	GIS Expert: M. Tech in Geo Informatics with 10 years' experience	GIS Expert: M. Tech in Geoinformatics, urban Planning, MSC in Geography or GIS /remote sensing or any related discipline with 10 years' experience.	Matter will be examined and corrigendum will be issued, if any.
2.	Data Sheet Page 2	(Collect from: Directorate of Urban Affairs, Lum Shyllong Building, Shillong, East Khasi Hills District, Meghalaya-793001)	We understand Hard Copy submission will be through Post will be acceptable. We understand, we need to submit hardcopy for both package in Single envelope with separate financials.	Yes, it is acceptable through post under the same corresponding address. Refer Clause 2, Page 16.
<b>10. General</b>				
<b>Bid submission will be extended by 15 days after date of issue of Corrigendum.</b>				

There being no other matter, the meeting ended by a vote of thank from the Chair.

  
Director, Urban Affairs,  
Meghalaya, Shillong

Dated Shillong, the 10<sup>th</sup> January, 2025.

Memo. No. DUA/P/8/PU 146 -A,  
Copy to:

1. The Commissioner & Secretary to the Government of Meghalaya, Urban Affairs Department for information.
2. The Joint Secretary to the Government of Meghalaya, Urban Affairs Department for information.
3. The State Informatics Officer National Informatics Centre (NIC) for information with a request to kindly upload the same on the office website.
4. All Member concerned.
5. Office Notice Board.

  
Director, Urban Affairs,  
Meghalaya, Shillong