

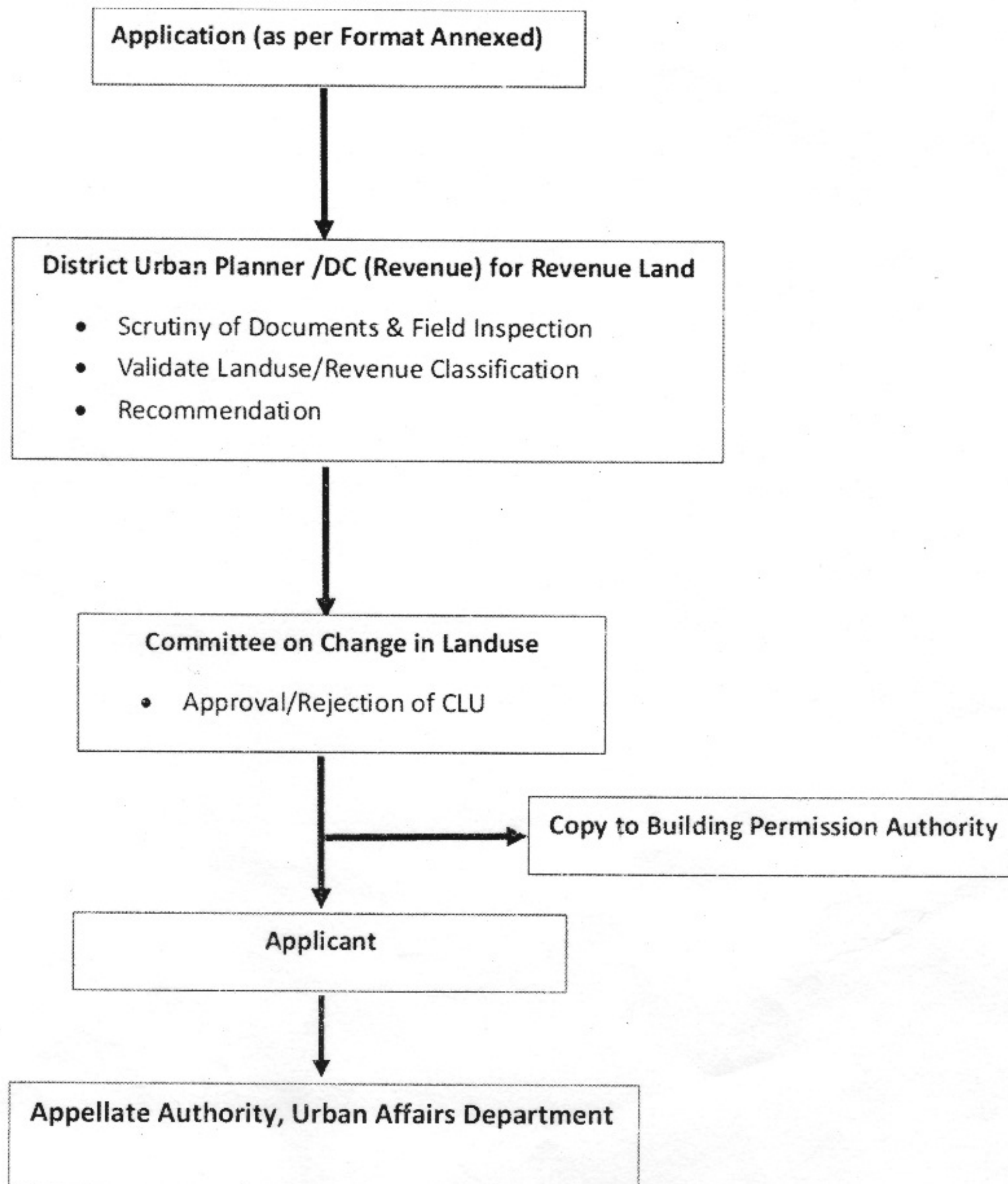
**GOVERNMENT OF MEGHALAYA
URBAN AFFAIRS DEPARTMENT**

NOTIFICATION

Dated Shillong, the 7th August, 2025

No. UAU.110/2020/Pt.I/74 - In exercise of Section 39 of Meghalaya Town and Country Planning Act 1973, the Governor of Meghalaya hereby allows Change of Landuse within the notified Master Plan Areas of the State. For this purpose, the State Government hereby adopts the following procedure for approval of the Change in Landuse:

- 1) **Application to be accepted through online portal** : Citizens can login to Unified Investment Portal (UIP) at <https://invest.meghalaya.gov.in> for application of the same.
- 2) **Steps for scrutinization as detailed below:**



- 11:27pm
- 3) **Fees:** A nominal fee to be charged as per rates notified by the State Government from time to time which will be paid at the time of application.
- 4) **Timeline:** CLU processing shall ordinarily be completed within 30 days of complete application receipt.

Sd/-
Dr. Vijay Kumar D., IAS
Commissioner & Secretary to the Government of Meghalaya
Urban Affairs Department

Memo No. UAU.110/2020/Pt.I/74-A

Dated Shillong, the 7th August, 2025

Copy to:

1. The P.S. to Deputy Chief Minister, In-charge of Urban Affairs Department for kind information of the Deputy Chief Minister.
2. The P.A. to the Chief Secretary, Government of Meghalaya for kind information of the Chief Secretary.
3. The P.A. to Commissioner & Secretary, Urban Affairs Department for kind information of the Commissioner & Secretary.
4. The PCCF, Forest & Environment Department for kind information.
5. The Deputy Commissioner, East Khasi Hills District for information and necessary action.
6. The Director, Department of Information and Public Relations for information and to cause publication in the official Gazette and also to published in two leading local daily newspapers (English & Khasi)
7. The Director, Urban Affairs, for information and necessary action.
8. The Secretary, Meghalaya Urban Development Authority or information and necessary action.
9. The Special Officer and ex-officio Deputy Secretary, Planning, Investment Promotion and Sustainable Development Department for creating online application in the Unified Investment Portal (UIP) for Change in Landuse. (Documents enclosed)
10. The State Informatics Officer, National Informatics Centre for information & to upload on the official website of the Department (Soft copy enclosed)

By order etc.,



Deputy Secretary to the Government of Meghalaya
Urban Affairs Department

FORMAT FOR CHANGE OF LAND USE (CLU)

For online submission to the Competent Authority

Section A: Applicant Details

Field	Details
Name of the Applicant	_____
Organization (if any)	_____
Address	_____
Mobile Number	_____
Email ID	_____

Section B: Land Details

Field	Details
Plot No. (if any)	_____
Village / District	_____
Extent of Land	_____ Acres / Sq. ft
Type of Ownership	<input type="checkbox"/> Individual <input type="checkbox"/> Institutional <input type="checkbox"/> Company
Ownership Proof (upload)	<input type="checkbox"/> Sale Deed <input type="checkbox"/> Patta <input type="checkbox"/> Land Register Document
Longitude/ Latitude of Plot	_____

Section C: Current and Proposed Land Use

Field	Details
Current Land Use	<input type="checkbox"/> Agricultural <input type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Others: _____
Proposed Land Use	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional
Purpose of Change	_____

Section D: Documents to Upload

- ☐ Location Map (showing road access)
- ☐ No Objection Certificates, if applicable (e.g., forest, pollution control)
- ☐ Ownership Proof
- ☐ Longitude/ Latitude

Declaration

I hereby declare that the above information is true to the best of my knowledge. I undertake to comply with the conditions imposed under CLU rules.

Date: _____

Signature: _____

2024/10/20 14:02:20

Handwritten signature

2024-10-20 14:02:20
Date: 2024-10-20 14:02:20
Time: 14:02:20
User: MIC-W3C-2024-10-20